



भारत सरकार **GOVERNMENT OF INDIA**
 वित्त मंत्रालय **MINISTRY OF FINANCE**
 राजस्व विभाग **DEPARTMENT OF REVENUE**
 केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
 राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी,
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS,
 पाल समुद्रम, एन एच - 44, गोरंटला मंडल, श्री सत्य साई जिला, आंध्र प्रदेश
PALASAMUDRAM, NH-44, GORANTLA MANDAL,
SRI SATHYA SAI DISTRICT, ANDHRA PRADESH - 515241
E-mail: admin-nacinpsm@gov.in



Circular

Sub: Circular Inviting applications for engaging the services of Physical Education Trainer and Outdoor Drill Instructors (ODI) on Contractual basis for NACIN, Palasamudram -reg

The National Academy of Customs, Indirect Taxes & Narcotics (NACIN), the Premier Training Institute under the CBIC, Ministry of Finance, Government of India has began to function from the New Campus at Palasamudram, Sri Sathya Sai District of Andhra Pradesh.

Applications are hereby invited from eligible retired Military/Para Military/Police officials to engage them as a PET and Parade Instructor on contract basis in the campus of NACIN Palasamudram. The scope of work, qualification etc are prescribed in the table below along with the other terms and conditions of the proposed contract:

Sl.No.	Condition for PET instructor / ODI	Details
1	Period of contract	Initially for a period of One year from the date of Contract and may be extended at the discretion of the Competent authority subject to functional requirement and suitability of the applicants.
2	Job location	NACIN Campus, Palasamudram Village, Near Hindupur, Sathya Sai District of Andhra Pradesh
3	Scope of Work	<p>i. Imparting Physical Training to Group 'A' Officer Trainees (OTs) of IRS (C&IT) on daily basis from Monday to Friday early in the morning.</p> <p>ii. Training and Conducting Out door drill / Parade sessions to OTs as per the instructions of the competent authority</p> <p>iii. Inculcating discipline and improving leadership qualities, teamwork and coordination through various group physical activities.</p> <p>iv. Giving appropriate advice on grooming and conduct of officers when in uniform.</p>

		v. Giving advice for healthy habits (diet, hygiene etc.) and preventive actions to promote overall health.
		vi. Taking attendance in morning and evening sessions and reporting it to competent authority and any other activity as may assigned by the competent authority from time to time.
4	Eligibility Qualification, Criteria & Experience	i. Should have served at least 10 years in Military/Para Military Forces/ State Police Service
	Desirable Qualification	ii. should have considerable experience as Parade and PT Instructor, preferably in Central Training Academies / Institutes of armed forces.
5	Age	Should be less than 65 years
6	Remuneration	Fixed monthly remuneration shall be admissible as per the provisions of OM F.No. 3-25/2020- EIIA dated 9.12.2020 of the Department of Expenditure, Ministry of Finance, Government of India.
7	Leave	Will be eligible for 1.5 days of leave for each completed month of service which may be accumulated and availed during the period of contract of one year.
8	Working Hours	The engaged personnel will be required to take PT and parade sessions in the morning and evening hours on prescribed days, as per the instructions issued by the competent authority from time to time.
		However, depending on the exigencies, he will be required to take extra sessions during any day, relating to parade / drill / PET as the case may be as directed by the competent authority or any other activity as may be assigned by the competent authority from time to time.
		Interested, eligible applicants may submit their application in the proforma enclosed as "Annexure-I" at the following address addressed to the Additional Director (Admin), NACIN, Palasamudram, NH-44, Gorantla mandal, Sri

9	Application mode	<p>Sathya Sai district, Andhra Pradesh, 515241, along with a copy of resume and proof of work experience, eligible criteria and desirable qualifications and Pension Payment Order copy.</p> <p>Last Date of receipt of application: 01.12.2024 Applications received after due date will not be considered</p>
10	General Conditions of the Engagement	<p>1. The selected candidate will be governed by the Official Secrets Act, 1923 as amended from time to time and will not disclose to any unauthorised person(s) any information/data that may come to their notice during the period of engagement at the Academy.</p> <p>2. They will not utilize or publish or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of their assignment for NACIN without the express within consent of the Academy</p> <p>3. They must act at all times in the interest of the Academy and render any advice/service with Professional integrity</p> <p>4. They will maintain the highest standards of integrity, transparency, competitiveness, economy and efficiency while working in the Academy. No accommodation is made available to the personnel engaged.</p>
11	Process of Selection	Based on scrutiny of applications and interview to be conducted by the Panel nominated for the purpose.
12	Termination Clause	<p>The Engagement of the Contractual position may be terminated by either side at any time by giving one month's notice.</p> <p>The decision of the Principal Additional Director General, NACIN, Palasamudram will be final.</p>

(Peri Umasankar)
Pr.Additional Director General

Annexure- I

**APPLICATION FOR THE POST OF PHYSICAL EDUCATION TRAINER AND OUTDOOR DRILL
INSTRUCTORS**

AT NACIN , PALASAMUDRAM ON CONTRACT BASIS

Name in full		
Father's /Husband's name		
Nationality		
Date of Birth		
Age as on date		
Present/Correspondence address		
Telephone No.		
Mobile No		
E-mail		
Permanent Address		
Whether SC/ST/OBC		
Whether Physically Handicapped		
Educational Qualification (With copies of Certificates)		
Experience details of all previous employment including the name of the Station worked(A separate sheet may be attached, if necessary)		
Date of entry into Government Service		
Date of Retirement/Superannuation (Copy of PPO to be submitted)		
Any other relevant information		

DECLARATION: I Solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief, I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being deleted at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of NACIN

Signature
(Full name of the Applicant)

Place:

Date: